Thank you for submitting a request for grant funding from the Center Education Foundation. Please complete the information on this form and submit by email to foundation@center.k12.mo.us. Please be as concise as possible. Grant requests exceeding 3 pages in length may not be considered. If you have questions, please contact us by email to the same address.

**Name of Teacher Submitting Request:** **Date:**

**What grade level and/or subject do you teach?**

**School or program where funds will be used:**

**Project Title**:

**Amount Requested**:

**Detailed Request**

1. **Describe your project, including goals, instructional plans and a timeline:**
2. **What educational need or enhancement is addressed?**
3. **How will your project meet the described goals and what evaluation procedures will you use to measure success? Please include your evaluation method/tool/form as an attachment.**
4. **How many students will be impacted by this grant (approximate)?**
5. **How will the results of this project be shared with others?**
6. **Describe how this request relates to the current Center School District Strategic Plan (if it does). Please include the Strategy by name and Priority Number(s) of the Strategy:**
7. **Have you contacted other funding sources?**
	1. **If Yes, what was the result?**

**Enter Detailed Budget Information Below**

**Itemize your budget request in the table below:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Item** | **Quantity** | **Unit Cost** | **Extended Cost** | **Source for cost estimate** |
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**Total Cost (must match amount above) :**